

19 August 2010

A meeting of the **OBAN LORN & THE ISLES LOCAL AREA COMMUNITY PLANNING GROUP** will be held in the **MCCAIG SUITE, CORRAN HALLS, OBAN** on **WEDNESDAY, 8 SEPTEMBER 2010 at 10:30 AM.**

## **AGENDA**

- 1. APOLOGIES**
- 2. MINUTES OF MEETING HELD ON 12 MAY 2010(Pages 1 - 4)**
- 3. PRESENTATION - SUSTRANS (SUSTAINABLE TRANSPORT CHARITY)**
- 4. LOCAL AREA PARTNERSHIP AGREEMENT - REPORT BY ARGYLL AND BUTE COUNCIL(Pages 5 - 12)**
- 5. THE NEW VISION FOR ARGYLL AND BUTE - REPORT BY ARGYLL AND BUTE COUNCIL(Pages 13 - 14)**
- 6. BUDGET CONSULTATION WORKSHOP - ARGYLL AND BUTE COUNCIL**
- 7. ADULT LEARNING DISABILITY CONSULTATION - ARGYLL AND BUTE COUNCIL (COMMUNITY SERVICES)(Pages 15 - 16)**
- 8. COMMUNITY ENGAGEMENT STRATEGY UPDATE - ARGYLL AND BUTE COUNCIL(Pages 17 - 20)**
- 9. CONSULTATION DIARY - ARGYLL AND BUTE COUNCIL(Pages 21 - 26)**
- 10. COMMUNITY POLICING PLAN 2010/11 - OBAN NORTH AND LORN - STRATHCLYDE POLICE(Pages 27 - 30)**

## 11. LOCAL AREA COMMUNITY PLAN

- (a) Forward Together - Seminar 1 Feedback and plans for Seminar 2
- (b) Draft Area Community Plan
- (c) Scorecard

Councillor Gordon Chalmers  
Councillor Donald Macdonald  
Councillor Neil Mackay  
Councillor Donald McIntosh

Councillor Mary-Jean Devon  
Councillor Duncan MacIntyre  
Councillor Roderick McCuish  
Councillor Elaine Robertson

**MINUTES of MEETING of OBAN LORN & THE ISLES LOCAL AREA COMMUNITY PLANNING GROUP held in the MCCAIG SUITE, CORRAN HALLS, OBAN on WEDNESDAY, 12 MAY 2010**

**Present:** Councillor Duncan MacIntyre (ABC) (Chairman)  
 Councillor Gordon Chalmers (ABC)  
 Councillor Mary-Jean Devon (ABC)  
 Councillor Roderick McCuish (ABC)  
 Councillor Donald MacDonald (ABC)  
 Councillor Neil MacKay (ABC)  
 Councillor Elaine Robertson (ABC)  
 Iain MacDonald (Community Councils)  
 David Price (Community Councils)  
 Nicola Welsh (Community Councils)  
 David Whiteoak (CHP)  
 Chief Inspector Glen Bland (Strathclyde Police)

**Attending:** Ken Macdonald (ABC)  
 Donald MacVicar (ABC)  
 Brian Barker (ABC)  
 Eileen Wilson (ABC)  
 Maureen Evans (ABC)  
 Donna Milton (Arneil Johnston)

**1. APOLOGIES FOR ABSENCE**

Councillor Donald McIntosh  
 Lesley McInnes, West Highland Housing Association

**2. DECLARATIONS OF INTEREST**

None

**3. MINUTE OF THE MEETING OF OBAN, LORN AND THE ISLES AREA COMMUNITY PLANNING GROUP HELD ON 10TH MARCH 2010**

The minute of the meeting held on 10<sup>th</sup> March 2010 was approved subject to minor textual amendments.

**4. HOUSING DEMANDS AND NEEDS - PRESENTATION BY RESEARCH & DEVELOPMENT OFFICER, COMMUNITY REGENERATION**

Donna Milton, Arneil Johnston, gave a slide presentation and talk on housing need and demand in the Oban, Lorn and the Isles area, concluding that there is already a shortfall in affordable / market entry level housing and this is projected to increase over the next ten years. It was agreed that it is vital that this information is fed into the Local Development Plan process. Ms Milton advised that the Planning Service had been a close partner in the development of the study and that the close working relationship between housing and planning services will hopefully continue.

The Chairman expressed disappointment that the information could not have been made available to Community Councils prior to 31<sup>st</sup> March, the deadline by which they were asked to submit comments on the Local Plan.

Ms Milton was asked whether the figures shown in respect of housing need included people already living in caravans and she advised that this would have depended on whether or not those people appeared in the Council Tax Register.

Iain Macdonald expressed the view that although nobody would dispute the need for more housing, it must be the appropriate type of housing to address the local need, and that innovative thinking is required.

The Chairman thanked Ms Milton for her attendance and presentation.

**5. OBAN LORN & THE ISLES COMMUNITY SEMINAR - UPDATE**

Maureen Evans advised that responses to the Forward Oban, Lorn and the Isles (FOLI) Group questionnaire had been received from all Community Councils. The information provided will be fed into the Community Seminar to be held in Oban High School on Saturday 15<sup>th</sup> May, 2010.

Eleanor MacKinnon advised that responses to the invitations to attend the event are slow at present but it is expected that a reasonable number will attend. Dr McNicol (FOLI Chairman) will give a short presentation at the start of the event, summarising the feedback from the questionnaire sent to Community Councils.

**6. OBAN LORN & THE ISLES AREA COMMUNITY PLANNING GROUP AREA COMMUNITY PLAN**

It was noted that the interim Oban, Lorn and the Isles Area Community Plan, copies of which had been circulated, had been noted by the Community Planning Partnership Management Committee. It was further noted that feedback from the community event on 15<sup>th</sup> May would inform meaningful development of this Plan, and that a revised version, to take account of the community views, would be presented to the next meeting of the Group in September.

**7. PARTNER UPDATES ON AREA ISSUES**

Strathclyde Police: Chief Inspector Bland referred to recent public concerns in regard to alleged targets for issue of fixed penalty tickets and stated that no individual police officers have been given any such targets. He advised that the focus is on high visibility of officers, crime prevention and crime reduction, nothing to do with number counting. He also advised that the proposed extension to the street drinking ban was being progressed.

Community Health Partnership: David Whiteoak, CHP Manager, advised that nursing cover on Lismore has been re-instated and will continue. He also advised that work on site for the Progressive Care Centre on Mull is likely to commence in June.

Third Sector Partnership: Eleanor asked that any information on the Council (or any other public body) restructuring be communicated to the Partnership. She advised that Argyll Voluntary Action has been awarded the contract for the Digital Switchover Community Outreach work to assist members of the community not included in the Digital Switchover Help Scheme for the over 75s. She asked that all partners help to allay public fears in regard to the forthcoming (October 2010) switchover to digital transmission.

**8. PRINCIPLES OF REPRESENTATION**

There was circulated and noted guidelines on the principles of representation at Community Planning meetings.

**9. THIRD SECTOR INTERFACE**

There was circulated and noted copies of the Argyll and Bute Third Sector Partnership Agreement.

**10. DEVELOPMENT OF A MISSION STATEMENT FOR LOCAL AREA COMMUNITY PLANNING GROUP**

It was agreed to continue consideration of the adoption of a Mission Statement for the Area Community Planning Group to the next meeting.

**11. AGENDA ITEMS FOR FUTURE MEETINGS**

Circulation of the agenda well in advance of the meeting was welcomed by partners and it was agreed that this should be the future practice.

**12. ANY OTHER COMPETENT BUSINESS**

None

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**Argyll and Bute Community Planning Partnership****LACPG: Oban, Lorn and the Isles****Date: 8<sup>th</sup> September 2010**

argyll and bute

**communityplanning**partnership

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**Title: Local Area Partnership Agreement**

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**1. REASON FOR REPORT**

- 1.1 Local Area Community Planning Groups are required to establish Local Area Partnership Agreements.
- 1.2 This agreement will be between the agencies, organisations and communities represented at a local level through the Local Area Community Planning Groups and will form part of the Governance and Accountability Framework for the Argyll and Bute Community Planning Partnership. This agreement will not be a legal document but sets out a set of principles and working arrangements to which members of the Local Area Community Planning Groups are committed.

**2. BACKGROUND**

- 2.1 A Local Area Partnership Agreement is a voluntary partnership agreement between a community, the local authority and other service providers. It describes the service standards which local people expect from the local authority and other agencies, as well as commitments from service providers, local groups and residents themselves to help meet local community priorities.
- 2.3 A Local Area Partnership Agreement can give communities an opportunity for greater participation engagement with partners involved in making decisions. The Local Area Partnership Agreement allows local people a direct role in influencing local services, enabling them to become more active in their local communities to take on responsibilities themselves, so that they can actively contribute to improvements, rather than just being passive recipients.
- 2.4 Local Area Partnership Agreements are being developed through the Local Area Community Planning Groups with service providers, and the community, through community level organisations such as Community Councils and Voluntary Sector Fora.
- 2.5 The aim of Local Area Partnership Agreement is to enable residents to become involved in decisions at a local level – decisions that are often critical to their quality of life.

- 2.6 A Local Area partnership Agreement therefore, gives communities an opportunity for greater participation and genuine engagement with local authorities and other public sector bodies involved in making decisions. The Local Area Partnership Agreement allows local people a direct role in influencing local services, enabling them to become more active in their local communities to take on responsibilities themselves, so that they can actively contribute to improvements, rather than just being passive recipients.

### 3. COMMUNITY PLANNING - Community Plan / Thematic Plans / Local Plans

- 3.1 Once agreed the Local Area Partnership Agreements will ensure community and user input to the work and planning of services through the Argyll and Bute Community Planning Partnership. This initiative will contribute to National Outcome 11 in the Single Outcome Agreement; *“we have strong resilient communities where people take responsibility for their own actions and how they affect others”* and to National Outcome 15; *“our public services are high quality, continually improving, efficient and responsive to local people’s needs”*.
- 3.2 The Local Government Scotland Act 2003 requires that the Community Partnership engage with community bodies and organisations as part of the Community Planning Process. The Concordat between the Scottish Government and local authorities has led to the development of a more focussed approach in response to communities’ needs at a local level. Local Authorities and Community Planning Partnerships will be subjected to external scrutiny by Audit Scotland and HMIE on the following standards:
- Single Outcome Agreements.
  - National Standards for Community Engagement.
  - Scottish Community Empowerment Action Plan – Celebrating Success: Improving Change
- 3.3 The Argyll and Bute CPP Community Engagement Strategy and Action Plan gives further commitment from partners to demonstrate that communities can and do influence decisions being made.

### 4. LOCAL AREA PARTNERSHIP AGREEMENTS

- 4.1 There is no definitive model for Local Area Partnership Agreements. There are, however, some essential ingredients which differentiate them from other agreements or plans that may already exist in a local area. An effective local Agreement should:
- **Be an agreement between the local authority, its community planning partners, other service providers and the community**, rather than imposed from the top-down or a technical contract between service providers.
  - **Be based on both community priorities and needs identified by service providers**, making it unique to the local area.
  - **Identify and clarify the obligations of service providers, Community Planning**



**Partners and organisations and residents**, including service standards and any commitments taken on by the local community.

- **Give opportunities to tailor the provision of services locally**, by both modifying local statutory provision and clarifying any elements of delivery which have been devolved to other organisations.
- **Clarify the role of local councillors and strengthen their local profile.**
- **Complement existing local documents and feed into service plans and strategic Argyll and Bute wide documents**, rather than duplicating what is already available.
- **Empower local people, showing them how to get involved and in particular how they can hold services to account**, rather than just being a contact list or newsletter.
- **Be relevant to local people's understanding of an area or neighbourhood**, rather than covering large geographical areas.
- **Be a living documents in which priorities are set for a given period and then reviewed**
- **Be easy to read and written in plain English.**

#### **4. RECOMMENDATION**

- 4.1 It is recommended that Local Area Community Planning Groups members support the concept of the development of Local Community Partnership Agreements in Argyll and Bute between local residents and local service providers and approve the draft Partnership Agreement**

#### **5. CONCLUSION**

- 5.1 In order to progress the work of the CPP and the Local Area Community Planning Groups, it is recommended that the LACPG supports this initiative.**

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## **Oban, Lorn and the Isles Local Area Community Planning Group Partnership Agreement (Draft-August 2010)**

### **1. Background**

- 1.1. Community Planning is now a legal requirement because of the Local Government in Scotland Act 2003. This places responsibility on the key public sector agencies in Argyll and Bute to develop and implement the community planning process. Community Planning is about everyone, communities, the Council and its partners – working together to make their area a better place to live and improve local services.
- 1.2. This agreement is between the agencies, organisations and communities represented at a local level through the Local Area Community Planning Group and forms part of the Governance and Accountability Framework for the Argyll and Bute Community Planning Partnership. Through this agreement partners are committing to work together to deliver the Local Community Plan.
- 1.3. This agreement is not a legal document but sets out a set of principles and working arrangements to which members of the Local Area Community Planning Groups are committed.

### **2. Community Planning in Argyll and Bute**

- 2.1. The Strategic Community Plan sets out a vision for the area that has been developed and agreed by a number of partners, including Argyll and Bute Council, Strathclyde Police, NHS Highland and Strathclyde Fire and Rescue. The Strategic Community Planning Partnership identifies four inter-related themes which are:
  - Economy
  - Environment
  - Social Affairs
  - Community Engagement
- 2.2. Complementing the strategic approach to community planning local structures have been developed to ensure that local needs are addressed and communities can have a voice within the community planning structure. There are four Local Area Community Planning Groups, one for each of the Council's administrative areas.
- 2.3. Local community planning enables individuals, organisations and communities to work together to influence the ways in which services are planned and strategic decisions are made.

### **3. Local Community Plan**

- 3.1. The drafting of the Oban, Lorn and the Isles Local Community Plan began in November 2009. Various networks were set up for ensuring the creation of this Plan, including engagement with Argyll and Bute Council Services, Strathclyde Police, NHS Highland, Strathclyde Fire and Rescue, Community Councils and other statutory and voluntary services operating in this area. Additionally, the Plan has been informed by discussion and consultations with all statutory and voluntary service providers, agencies, organisations and groups. Ultimately the main source of local views has been the engagement of local people in the "Forward Together"

events, which were rolled out right across the area and have identified local concerns, issues and aspirations.

- 3.2. The Plan, therefore, summarises the views of local people and service providers and aims to set a framework for future needs led provision and the future development and dovetailing of services. Based on the outcomes of the consultation process the Plan will highlight priorities and actions under key outcomes. These are:

**Oban, Lorn and the Isles Outcomes (insert table of local outcomes)**

## 4. Area Information

### 4.1. Oban, Lorn and the Isles

Lying to the north west of Argyll and Bute, Oban, Lorn and the Isles has a total population of 19,960. 9,782 (49%) are male; 10,178 (51%) are female (GROS' 2008 SAPEs). Proportions of the male population in the older age cohorts (aged 50 and over) are lower than Argyll and Bute averages, although still slightly higher than averages for Scotland. In common with the rest of Argyll and Bute, there is a noticeable 'dent' in the young adult age cohorts, which are underrepresented in the area when compared to Scotland more generally. The main service centre in the area is Oban (population 8,120 (GROS 2008-based Settlement Estimates). *The GROS 2008-based Small Area Population Estimates and 2008-based Settlement Estimates are: © Crown copyright. Data supplied by General Register Office for Scotland.*

## 5. Membership

5.1. Each Local Area Community Planning Group has agreed core partners, these are:

- Strathclyde Police
- Strathclyde Fire and Rescue
- NHS Highland (AB CHP)
- Third Sector – representative of the Third Sector Interface
- Representation from Caucus of Community Councils
- Housing Associations
- Scottish Enterprise/HIE
- LLTNP (B and C and H/L)
- M.O.D. (H/L)

5.2. There are also a number of non-core partners, including:

- Job Centre +
- Skills Development Scotland
- Maritime and Coastguard Agency
- Initiative at the Edge
- HITran
- SPT
- Cal Mac
- Scottish Water
- SEPA
- SNH

- Crofters Commission
- Forestry Commission

5.3. Other partners will be linked in as appropriate to issues being progressed by the groups

5.4. The effective working of the group will require partners to effectively integrate their different contributions and deliver a multi agency approach to planning improved service delivery.

## 6. General Arrangements

- Dates for meetings will be agreed at the final meetings of each calendar year.
- The Chair can convene additional meetings at the request of four or more partners or if he/she considers there is good reason.
- Agendas and all related papers will be available on the Council website [www.argyll-bute.gov.uk](http://www.argyll-bute.gov.uk)
- Items not on the agenda will only be considered if they are urgent and with the agreement of the chair and members of the LACPG present
- Meetings will be open to the public. The members of the LACPG can resolve to exclude the public if an item is deemed sensitive.
- Quorum - One quarter of the partners represented must be present for any decision making. If after ten minutes no quorum is achieved the meeting will be deemed inquorate and not take place.
- Minutes of meetings will be taken by a member of Council and will be made available on the Council's website [www.argyll-bute.gov.uk](http://www.argyll-bute.gov.uk)
- Members of the CPP must declare any interest, financial or non-financial, if any contract is to be discussed

## 7. Support

7.1. Each Local Area Community Planning Group will be supported by:

- a) A Lead Officer, Argyll and Bute Council Area Customer Services Manager, to facilitate and promote the smooth operation of the LACPG. Working closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- b) Administrative support, organising meetings, taking minutes, etc will be provided by Argyll and Bute Council, Customer Services.
- c) A Local Community Development Officer will have a key role in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

## 9. Local Area Action Plan

9.1. The Oban, Lorn and the Isles LACPG will contribute to the production of a local Action Plan, setting out actions agreed by the LACPG and the CPP to address identified needs in the area over a specific period of time.

9.2. The process of identifying needs will involve consultation with local people in the LACPG area, as well as information provided by CPP partners and Thematic Groups. The Plan will be finalised following dialogue with the CPP partner

representatives and link directly to the strategic themes of the Community Planning.

- 9.3. Local partners or groups will be identified as having lead responsibility to progress actions within the Plan. Where no appropriate group exists the LACPG can agree to form an action group to ensure an agreed action is progressed.
- 9.4. Clearly defined targets and timescales will be agreed to ensure that the progress of the plan can be monitored and reviewed.

## **10. Roles and Responsibilities of partner organisations, agencies and community representatives**

**10.1.** If you are involved in Community Planning, at any level, you must demonstrate representation and ensure accountability. Clear lines of accountability allow representatives to speak with real authority. This does not mean that all decisions are subject to a consensus, at times a representative will have to present diverse, sometimes conflicting, views. Representatives should be prepared and able to explain decisions and actions.

### **10.2. Partners in a representation role should:-**

- put into place reporting mechanisms that support the flow of information without creating unnecessary burdens;
- make arrangements that enable all partners to participate as fully as possible;
- ensure there is clarity about when one partner has a clear mandate to represent and when they do not.
- be clear about who they are representing

## **11. Monitoring and Evaluation**

**11.1.** The Oban, Lorn and the Isles Local Action Plan is a result of local people and community planning partners working together. Therefore, the monitoring and evaluation of the plan will involve both officers and the community.

**11.2.** Already communities across Oban, Lorn and the Isles have shown a willingness to take on this role and see the benefits in continuing the joint working arrangements along with Local Officers, Elected Members and other voluntary and statutory organisations operating in the Oban, Lorn and the Isles area.

**11.3.** It is also recognised that local elected members will play a central role in assessing progress made. This will provide an ongoing learning process for all those involved.

**11.4.** The Plan will reflect the aims of the Argyll and Bute Community Planning Partnership but will significantly identify issues raised at a local level. This should inform decisions on future actions, but also result in highlighting the growth in confidence, skills and capacity of individuals, organisations and the wider community.

**11.5.** Simple reporting arrangements will be adopted to enable agencies and services to make links with their own mechanisms.

## **12. Review Cycle**

12.1. This Agreement will be reviewed annually

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Local Area Community Planning Group  
Oban Lorn & the Isles



8<sup>th</sup> September 2010

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## THE NEW VISION FOR ARGYLL AND BUTE

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### 1. SUMMARY

- 1.1 Argyll and Bute Council is on an improvement journey and is committed to changing the way it works in order to provide Best Value services. In light of this, the Council has committed to reviewing its vision and values in line with the changing external environment, both financial and political, the review of its corporate plan and the implementation of its new communications strategy. As the vision is joint one with the Community Planning Partnership, the Council has opened up the review of the vision to partners for consideration.

### 2. RECOMMENDATIONS

- 2.1 It is recommended that the Oban Lorn and the Islands Local Area Community Planning Group:
- notes the contents of this report and provides feedback on the proposed new vision and values highlighted below in relation to the identified priorities in the area
  - notes that a further report will be provided to the CPP Management Committee in September, once feedback from areas has been gathered

### 3. BACKGROUND

- 3.1 The CPP's current vision is to be the Leading Rural Area by working for vibrant communities, an outstanding environment and by being forward looking. There are a number of questions around what is meant by 'Leading Rural Area' in that it is not clear to all stakeholders whether we mean that we want to be *the* leading rural area; *Scotland's* leading rural area; or *a* leading rural area and it is therefore difficult to measure whether or not we are achieving it.
- 3.2 Feedback on this vision has suggested that it may not be fully inclusive or reflective of the diversity of the area. For example, Leading Rural Area does not necessarily apply to our larger towns. With this in mind, we aim to review / develop our vision to make it all encompassing, realistic and measurable.
- 3.3 As we are becoming much more outcome focused through our Single Outcome Agreement, our vision needs to explicitly reflect this. Considering that we are facing a significant period of change in light of challenging budgets and an extraordinary external political environment, it is suggested that we consider a

joint vision, which is ambitious, yet realistic and something that is measurable and meaningful to all of our stakeholders.

**3.4** As an area, we have lots of potential on all levels and the suggested theme for a revised vision would be around *Realising Our Potential*. This theme translates into all areas of service delivery and it can be easily applied to everything we do to ensure that we are delivering Best Value services to the communities of Argyll and Bute e.g. Realising the potential of individuals, communities, partners and the area overall. The consistent use of, and clarity of our vision, will be imperative to ensuring that we can achieve it. This is why we need to ensure that we get it right.

**3.5** The proposed vision and values for Argyll and Bute Council is highlighted below and its adoption by the CPP is open for consideration:

*Argyll and Bute - Realising Our Potential Together*

- *We involve and listen to our customers and communities*
- *We take pride in delivering best value services*
- *We are open, honest, fair and inclusive*
- *We respect and value everyone*

**3.6** Measurement of our daily activities should contribute to establishing how far we are *Realising Our Potential*. We can measure this on a number of levels and from a CPP perspective, at an area level, through the emerging Local Area Scorecards, the Community Planning scorecard and through our SOA annual report. The Planning and Performance Management Framework, already in place, will provide a systematic and effective approach to measuring how far we are achieving our vision through all that we do in partnership.

## **4. CONCLUSION**

**4.1** In order to develop a realistic and inclusive vision that will be achievable, it is important that all stakeholders are in agreement to review the vision and provide feedback on the proposed new vision. Feedback can be provided by emailing [chief.executive@argyll-bute.gov.uk](mailto:chief.executive@argyll-bute.gov.uk) or by calling 01546 604420.

For further information contact:

Jane Fowler – Head of Improvement and Strategic HR  
Chief Executive's Unit - Argyll and Bute Council  
01546 604466



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**REVIEW OF LEARNING DISABILITY SERVICES - CONSULTATION**

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**1. SUMMARY**

- 1.1 The purpose of this report is to advise of the public consultation being held in regard to the emerging options for the review of services for adults with a Learning Disability in Argyll and Bute.

**2. RECOMMENDATIONS**

- 2.1 The LACPG is asked to note that Adult Care Management staff will be consulting and communicating with service users, carers, community groups, staff and other stakeholders on the emerging short listed options.

**3. DETAIL**

- 3.1 On 11<sup>th</sup> August a presentation was made to the Council's Area Committee by Douglas Boynton, Independent Consultant, detailing the choices for change to both home and community based day services and also day services based in a building. Representatives from Adult Care Management were also in attendance.
- 3.2 A full consultation document has been prepared along with a summary document. Copies of the consultation document, which outlines the options being considered, has been sent to all service users and carers, carers groups and community care fora in advance of the meetings arranged in each area in order that those attending are able to prepare their thoughts and views in advance. A self addressed envelope has been provided for responses.

The consultation documents are user friendly and easily understood. A representative group was set up to assist with this process and it was tested by a group of service users, carers and support staff.

The summary document also includes web link information to the full consultation document on Argyll and Bute website which can be viewed on [www.argyll-bute.gov.uk/ldconsultation](http://www.argyll-bute.gov.uk/ldconsultation).

The full consultation document will also be available in all Learning Disability Resource Centres, Social Work Offices and Carers Centres.

Personal letters and consultation packs have been issued to an appropriate list of MP's, MSP's and Trade Unions, advising them of the various elements of the consultation process.

4. **CONCLUSION**

- 4.1 A further period of consultation is being undertaken to obtain feedback on the short listed options emerging from the appraisal exercise in regard to the re-design of Services for people with a Learning Disability.

James Robb  
Head of Adult Care  
Tel: 01546 604323

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**Argyll and Bute Community Planning  
Partnership**

**LACPG: Oban, Lorn and the Isles  
DATE: 8<sup>th</sup> September 2010**

argyll and bute  
**communityplanningpartnership**



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**COMMUNITY ENGAGEMENT ACTION PLAN REVIEW AND UPDATE**

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**1. SUMMARY**

- 1.1** The Community Engagement Strategy provides CPP partners with a strategic approach to engaging communities of place and interest, in Argyll and Bute.
- 1.2** As the Council has restructured and Community Learning and Regeneration has undergone changes as a result of the Best Value Review the Action Plan for delivering on the Community Engagement Strategy has been reviewed and updated.

**2. RECOMMENDATIONS**

- 2.1** It is recommended that:
- The LACPG notes the contents of this report.
  - The LACPG acknowledges the progress made in delivering the Community Engagement Strategy.

**3. BACKGROUND**

- 3.1** The Community Engagement Strategy provides a framework to support communities to participate in shaping the services they use, and so contribute to better service provision and improved quality of life. It moves consultation to involvement. The objectives which flow from this include -:
- Developing systems and processes which allow communities to engage
  - Creating and communicating opportunities to engage
  - Maintaining structures and information to support engagement
  - Providing appropriate support to local people involved in the process
  - Establishing systems to review the quality of outcomes from engagement
- 3.2** The Community Engagement Strategy was agreed and adopted by CPP in May 2009.

- 3.3 Community Engagement is the responsibility of all partners at both Thematic and Local Community Planning levels.

#### 4. UPDATE

##### 4.1 **CPP-CE01 Community Planning structures and mechanisms are strengthened**

Thematic and Local Area Community Planning Groups have been established. Core partners and local representatives participate at the appropriate level.

##### **CPP-CE02 Communities are involved at a local level**

Community consultation events have been held in all four administrative areas. 3<sup>rd</sup> Sector represented through Third Sector Partnership representative and links to local 3<sup>rd</sup> Sector Forums. Further events are being planned for late autumn to be followed by an Argyll and Bute wide event in November.

Community Development Workers will support community engagement activities at Local Area Community Planning Groups. Two are already in post and two more will be joining the team in early August.

As part of our involvement with the Scottish Governments' Better Community Engagement Project we are developing a learning programme to support and improve practice. The aim of the project is to build the capacity of practitioners, develop effective learning models and provide a firm evidence base for future development.

##### **CPP-CE03 Individuals and groups have the capacity to engage in Community Planning**

The CPP has established an Equality and Diversity sub-group which will review and develop, where appropriate, mechanisms for the engagement of specific equalities groups. Local Area Community Planning Groups also have a responsibility to engage hard to reach groups. Accessible resources are available through the Council and Argyll Communities websites.

Joint training opportunities are being developed and materials are being developed in partnership with the Better Community Engagement Project.

Support for community groups is available through Third Sector Partnership and local Community Development workers linked to Local Area Community Planning Groups.

##### **CPP-CE04 Experience, knowledge, skills, resources and funding is coordinated**

Community engagement activities are being mapped, recorded and evaluated. Consultation toolkits including guidance are available and we are in the process of developing a CPP consultation diary. Through the Demonstration Project (Harnessing the Potential of the 3<sup>rd</sup> Sector to Deliver Council Priorities) recommendations have been taken forward to coordinate funding and skills training. We continue to recognise value and celebrate volunteering through the annual Volunteer awards.

### **5. CONCLUSION**

- 5.1** The CPP, at all levels, continues to be committed to engaging and involving communities and enabling communities to influence the decisions that are made.

For further information contact:

Eileen Wilson – Community Planning Manager  
Chief Executive's Unit - Argyll and Bute Council  
01436 658726

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**Argyll and Bute Community Planning  
Partnership**

**Oban Lorn & the Isles  
Local Area Community Planning Group**

**Date: 8 September 2010**

**Title: Consultation Diary**

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**1. SUMMARY**

- 1.1 The CPP Community Engagement Strategy and Action Plan was approved in June 2009. The Action Plan details 4 main outcomes and a number of actions to achieve those outcomes. One of the actions is to gather and record engagement activities of all partners at all levels.
- 1.2 As part of this a pro forma has been developed to begin the process of gathering information about any planned, current or recent consultation
- 1.3 The information will be gathered at a local level and collated to give an overall picture of consultation activity. Information will also be collated at an Argyll and Bute level and made available to all partners.

**2. CONSULTATION DIARY**

- 2.1 Consultation describes the many ways that we in Argyll and Bute use to help people know about our services and activities, to give them a voice in what we do, and to get involved in community action and decision making. Through our local community planning groups we will
  - keep a diary covering recent, current and future consultation exercises;
  - work closely with community organisations, voluntary groups and forums;
  - encourage individuals, groups and communities to help us plan how we deliver services in local areas and across Argyll and Bute; and
  - work to strengthen local communities by encouraging people to participate.

We encourage all our partners and all our services to consult widely and to work in partnership where appropriate.

**2. RECOMMENDATIONS**

- 2.1 That the LACPG agrees the proposed format for gathering and sharing information.

- 2.2 That partners use the form to gather information and return any completed forms to their local LACPG contact within the time agreed.
- 2.3 That information be collated and made available to all partners
- 2.4 That 'Consultation Diary Update' be an agenda item at every second LACPG (four monthly)

For further information contact: Eileen Wilson,  
Community Planning Manager  
[eileen.wilson@argyll-bute.gov.uk](mailto:eileen.wilson@argyll-bute.gov.uk)

Telephone 01436 658726



## CONSULTATION DIARY ENTRY

If you are organising a consultation, please fill in this form, either electronically or on paper, then email or post the completed form to your local LACPG contact. (Details for LACPG contacts are given at the bottom of this form.)

Please complete a separate form for each consultation exercise.

### A. Key Points

A1. Title of consultation

A2. Purpose of consultation

A3. Key contact person for the consultation

Name

Council Service / Partner organisation

Telephone number

Email

A4. Approximate start date (dd/mm/yy)  A4. Approximate end date (dd/mm/yy)

A5. Are you carrying out the consultation as part of a statutory process? Yes  No

A6. When do you expect to give feedback on the consultation (dd/mm/yy)?

### B. Who is consulting?

B1. If you are leading this consultation on behalf of Argyll and Bute Council, please identify the Services within the Council that will be involved in carrying out the consultation (check all that apply).

*Chief Executive's Unit*

Strategic Finance  Improvement and HR

*Community Services*

Adult Care  Education

Children and Families  Community and Culture

*Development and Infrastructure Services*

Roads and Amenity Services  Planning and Regulatory Services   
 Economic Development

*Customer Services*

Governance and Law  Customer and Support Services   
 Facility Services

B2. Please list any partner organisations / departments involved in carrying out the consultation:

i.	
ii.	
iii.	
iv.	
v.	

**C. Who are you consulting with?**

C1. Which of the following groups will you consult with? (Check all that apply.)

Elected Members	<input type="checkbox"/>	Argyll and Bute Youth Forum	<input type="checkbox"/>
Council Officers	<input type="checkbox"/>	Young people / youth groups	<input type="checkbox"/>
Voluntary groups	<input type="checkbox"/>	General public / residents	<input type="checkbox"/>
Community Councils	<input type="checkbox"/>	Community Planning Partnership	<input type="checkbox"/>
Community / Local Forums	<input type="checkbox"/>	Community Planning Partners	<input type="checkbox"/>
Third Sector Partnership	<input type="checkbox"/>	Parents	<input type="checkbox"/>
Disability Network	<input type="checkbox"/>	Parent Councils	<input type="checkbox"/>
Elderly Forum	<input type="checkbox"/>	School pupils	<input type="checkbox"/>
Citizens' Panel	<input type="checkbox"/>	Pupil Councils	<input type="checkbox"/>
User groups	<input type="checkbox"/>	Service users	<input type="checkbox"/>
Tenants / Residents Associations	<input type="checkbox"/>	Potential Service Users	<input type="checkbox"/>

Other groups (please write in)


**D. How are you carrying out the consultation?**

D1. Please indicate which of the following you will use to publicise your consultation. (Check all that apply.)

Articles in newsletters	<input type="checkbox"/>	Posters / flyers	<input type="checkbox"/>
Information sheets	<input type="checkbox"/>	Presentations	<input type="checkbox"/>
Letters	<input type="checkbox"/>	Press release	<input type="checkbox"/>
Website	<input type="checkbox"/>	Press advert	<input type="checkbox"/>

Libraries

Service points / community centres

Other

D2. If you have checked 'other', please give details:

D3. What consultation methods do you intend to use? (Please check all that apply)

- |                               |                          |   |                          |
|-------------------------------|--------------------------|---|--------------------------|
| Community visioning           | <input type="checkbox"/> | Survey – face to face                   | <input type="checkbox"/> |
| Customer comment card / slips | <input type="checkbox"/> | Survey – telephone                      | <input type="checkbox"/> |
| Exhibition                    | <input type="checkbox"/> | Survey – postal                         | <input type="checkbox"/> |
| Focus groups / workshops      | <input type="checkbox"/> | Survey – online                         | <input type="checkbox"/> |
| Public meeting(s)             | <input type="checkbox"/> | Web-based discussions                   | <input type="checkbox"/> |
| Participatory appraisal       | <input type="checkbox"/> | Individual interviews                   | <input type="checkbox"/> |
| Circulating documents         | <input type="checkbox"/> | Conference                              | <input type="checkbox"/> |
| Opinion poll                  | <input type="checkbox"/> | Partnership approach / ongoing dialogue | <input type="checkbox"/> |

Other (please write in)


**E. Consultation events**

E1. Are you planning any events as part of this consultation? Yes  No

E2. If you are planning events, please briefly describe their number and types.

Number of planned events	
Type of events	

**When you know dates and locations of the events, please give your LACPG contact the details so that these can be entered into the events diary.**

**F. Geographic areas covered**

F1. Which parts of Argyll and Bute will the consultation cover? (Tick all that apply)

- |                                     |                          |                        |                          |
|-------------------------------------|--------------------------|------------------------|--------------------------|
| Argyll and Bute wide                | <input type="checkbox"/> | Helensburgh and Lomond | <input type="checkbox"/> |
| Mid Argyll, Kintyre and the Islands | <input type="checkbox"/> | Bute and Cowal         | <input type="checkbox"/> |
| Oban, Lorn and the Isles            | <input type="checkbox"/> | Other                  | <input type="checkbox"/> |

F2. If you have said that the consultation will cover 'other' areas, please give details:

**G. Feeding back the consultation results**

When you have written a final report for the consultation, please send an electronic copy to your LACPG contact(s) for distribution.

**Thank you for completing this form. Please send it to your local LACPG contact (details below).**

**LACPG contacts**

**Eileen Wilson  
Community Planning Officer  
25 West King Street  
Helensburgh  
G84 8UW  
01436 658726  
eileen.wilson@argyll-bute.gov.uk**



*community* | *policing*



# Oban North and Lorn

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Community Policing Plan

2010/11

# Oban North and Lorn Policing Plan.

We recently carried out consultation in your area to find out about local concerns and community-related issues.

By working closely with our partners and the local community in 2009 we were able to impact on the policing priorities you previously identified and we are looking to build on this success in 2010. We aim to reduce the fear of crime and increase the feeling of safety within the community whilst increasing the levels of satisfaction and confidence the public has in the police.

The Policing Plan sets out how we plan to deal with your priorities.

## Local Priorities

You identified that the policing priorities for Oban North and Lorn were:

### 1. Drunk or Disorderly Behaviour

You told us you were concerned about drinking and antisocial behaviour, including vandalism and graffiti, and that under-age drinkers were affecting the quality of life within the community.

### 2. Speeding Motorists

You told us that speeding vehicles on the main routes, and within the rural villages, were causing you concern.

### 3. Assault and Violent Crime

You told us that you were concerned with the level of assault and violent crime in your community.

### 4. Drug Use and Drug Dealing

You told us that you were concerned with the levels of drug use and drug dealing within your community.

We've listened to your concerns and you'll hopefully have seen improvements in Oban North and Lorn area.

# Actions carried out to date.

- More foot patrols have taken place targeting known disorder hotspot areas.
- Along with our partners, we have taken positive action to address antisocial behaviour between neighbours. This intervention can lead to acceptable behaviour contracts, antisocial behaviour orders or even eviction.
- Traffic enforcement has taken place on main routes aimed at improving driver behaviour.
- Stop checks have been carried out at recognised vehicle accident hot spot areas.
- Weekend disorder in and around Oban has been detected and prevented by high profile policing targeting licensed premises aimed at keeping people safe when they are enjoying the vibrant night time economy.
- We have worked closely with Oban High School to address youth alcohol and drug misuse.
- We play a key role in the local alcohol and drugs partnership which identifies improvements and opportunities in how we educate and support substance abusers.

## In the coming months you can expect to see a number of other things happening:

- More police officers on duty at peak times to address local issues due to the revised working pattern which meets the needs of the local community.
- Joined up working with our colleagues from neighbouring police forces such as Central Scotland Police and Northern Constabulary to impact on travelling criminals who move between all force areas.
- Effective policing of travel links due to the seasonally increased number of tourists in the local area.
- Local officers will continue to work closely with road policing officers to take action to impact on driver behaviour and road safety.
- The Lochwatch scheme developed to improve safety and prevent accidents on Loch Awe will be fully supported by community policing officers who will actively contribute to the effectiveness and coordination of the scheme.
- Links will be built with community groups covering all aspects of diversity.





# Useful information.

## Oban North and Lorn Community Policing Team

Our team covers the town of Connel, Barcaldine, Appin, Taynuilt, Dalmally, Isle of Lismore, Island of Seil and Easdale Island.

### Contact Details

Oban Police Office  
(open 24 hours)  
Albany street, Oban  
PA34 4AJ

### Community Policing Team

Telephone Number: 01631 510540

### Group e-mail address

ObanNorthandLornCommunityPolicing  
Team@strathclyde.pnn.police.uk

This group e-mail address is provided for you to contact your local Community Policing Team to discuss non-urgent local crime or antisocial behaviour problems. This should not be used to report a crime or incident.

All e-mails will be responded to within 48 hours.

For more detailed information about your local Community Policing Team and other services that Strathclyde Police provides, please refer to the Force website at [www.strathclyde.police.uk](http://www.strathclyde.police.uk)

## We are here to help

We will continue to keep in touch with you to keep you updated on the ongoing work being done to tackle the issues that are affecting life for you and your community.

- If you have any concerns or issues you wish to discuss, contact Oban Police Office or your local Community Policing Team.
- Dial 999 for an emergency that requires urgent police attention.
- For non-emergency contact, call the 24-hour non-emergency contact centre on 01631 510500.
- If you have information about crime in your area and wish to provide it anonymously, call CRIMESTOPPERS on 0800 555 111.
- Service users who are deaf or have a hearing impairment can contact Strathclyde Police in an emergency or non-emergency via our Minicom number which is 0141 207 5758.

We respect your right to confidentiality and will not visit you without checking first.



community | policing

[www.strathclyde.police.uk](http://www.strathclyde.police.uk)